

Instamed Integrated Remits (All payers) (INSTA) Remits Enrollment Instructions Estimated Payer Processing Time: 30 Business Days

Special Instructions

- *Completing this enrollment will enroll you for all Instamed ERA payers. To view a complete list of Instamed payers, please refer to Page 3.*
- *This payer requires online enrollment. You **MUST** complete the online enrollment using either Internet Explorer or Google Chrome. If either browser is not used, your enrollment will not process correctly.*
- *For assistance completing the online enrollment, please contact Instamed at 866-945-7990 or email support@instamed.com.*

Completing the Enrollment

- Provider must register at <https://register.instamed.com/eraeft>. Input your email address and Tax ID in the designated fields, then click 'Get Started.'
 - *If you receive the message that your organization **already has an InstaMed account**, enter your login credentials and follow these steps:*
 - Click on 'Configure' on the left-hand side, click on the 'Account Info' tab, then click 'Manage Payer Payments.'
 - Check the box next to the applicable NPI and Tax ID.
 - Click on 'Change Remittance Delivery' and select **Waystar** from the dropdown, and click Save Changes.
 - **Your setup is now complete.** Please go to the last step of these instructions.
- On the 'Solution Selection' page, scroll to the bottom and select 'ERA/EFT ONLY.'
- On the 'Business Information' page, complete all required fields.
 - The 'Average Daily Patient Visits' and 'Month/Year established' sections **do not** have to be exact. They can be approximations.
 - In the 'Principle First/Last' section, input the name of the individual completing the registration.
 - Input the name of your auto-posting software in the 'Practice Management System,' or input 'N/A' if you do not use one.
 - Choose '**Waystar**' for remittance delivery, then click 'Next.'
- Complete the 'Bank Account Information Section,' then continue to the next page.
- Complete the 'Contact Information Page,' then continue to the next page.
 - Please Note: When setting up login credentials, a password **MUST** be at least 8 characters in length, contain upper and lower-case letters, and either a special character or number.

- On the 'Terms of Agreement' page, click 'I Agree.'
- After completing the 'Terms of Agreement,' click 'Confirm Registration.' This will bring you to a screen saying 'Congratulations.'
 - Please Note: If you do not advance the enrollment to a page stating 'Congratulations,' your enrollment is **not complete**. You must get to the 'Congratulations' page to complete the online enrollment.

Notifying Waystar of Completed Enrollment Instructions

- Login to Waystar and confirm the enrollment instructions have been completed.
 - Once logged in, click Account > Enrollment > Provider Complete Instructions > Click 'Edit' on the corresponding request > Click 'Instructions Completed'**Important: You must complete this step in Waystar in order for your enrollment to be processed.**

InstaMed ERA Payer List

Alta Bates Medical Group	A0701
Altais Care Network	ACN90
AmeriHealth Administrators & Inter-County - TPA Suffix	54763
Amtrust North America Attachments (WC Only)	J1868
Amtrust North America No Attachments (WC Only)	J1868W
Ancillary Care Services	A2004
Arkansas Empower Healthcare Solutions	12956
BCBS New York Utica-Watertown	SB806
BMS Access Support	Z96431
Brown and Toland Health Services	BTHS1
Brown & Toland Medical Group	94316
Brown & Toland Sutter	BTSS1
California Pacific Medical Foundation	Z95679
Cal-Optima Direct	CALOP
CalOptima LTC	COLTC
County Care	06541
Davis Vision	V0QJA
Dean Health Plan	39113
Dean Health Plan (Effective 1/1/2024)	41822
Dental Health Services	90807
EMHS Employee Health Plan	16565
Evolent SOMOS Anthem NY	81508
Excellus BCBS	SB802
Family Care Specialists IPA	FCS01
Geisinger Health Plan	75273
IMS - Trialcard	56155
Independent Care Health Plan	Z1044
Hometown Health Plan Nevada	88023
Kaiser Foundation Health Plan of Washington	91051
Maine Community Health Options	45341
Maryland Physicians Care MPC	76498
Medica Health Plan Solutions	71890
Medica Medicare Advantage (Effective 1/1/2021)	MEDM1
Medica2 IFB	Z95382
Memorial Medical Center	87166
New Century Health – Cigna Medical Group AZ	NCHON
On Lok Senior Health Services	99485
Orchid Medical dba Careworks Attachments (WC Only)	J4094
Pacific Medical Centers (PACMED USFHP)	87347
Palo Alto Medical Foundation	87158
Physician's Data Trust	PDT01
Physicians Health Plan of Northern Indiana (PHP)	12399
PIH Health	BHP01
Religious Order of Jehovah's Witnesses	ROJW1
Saint Lukes Health Plan Inc	92170
Samaritan Health Plans	SAMCP
SEBRH BTMG	Z95676
SEBRH Non Sutter Groups	Z95678
Sierra Health Services	76342
Student Assurance Services	SAS01
Summit America Insurance Services Inc	37301
Superior Vision Services	41352
Sutter East Bay Medical Foundation	87160
Sutter Gould Medical Foundation	87161
Sutter Medical Foundation	87163
Sutter Pacific Medical Foundation	87165
Sutter Senior Care	Z95675
Total Community Care	31182
Unify Health Services (Remits Only)	J4587
Univera PPO	UNINW
US Family Health Plan	90551
US Imaging	50383
Wilco Life Insurance Company	R29640
WinHealth	Z1310